

# Education Scholarship Funds

California Association of Community Managers, Inc.™



23461 South Pointe Drive,  
Ste. 200  
Laguna Hills, CA 92653  
800.363.9771  
www.cacm.org

For more information on the scholarship funds and application process, contact CACM at [education@cacm.org](mailto:education@cacm.org).

## INFORMATION & APPLICATION PROCESS

CACM scholarships are available for courses and events on a limited basis for members in need of financial assistance. Approved applicants will receive a scholarship for a maximum of one identified CACM course or event per calendar year. Scholarship funds are not available for the Ethics for Community Managers course or Regional Forums.

### Scholarship Eligibility

To be eligible for a scholarship, you must:

1. Be an individual manager member of CACM in good standing. To be in good standing you must have no outstanding monies owed to CACM or any pending activity with the CACM Professional Standards Committee. (Applications may be accepted from non-members concurrent with their application for CACM membership.)
2. Be working towards achieving the CCAM certification or recertification.

### Application Process

**STEP 1:** Complete the CACM Scholarship Application on pages 2–3.

**STEP 2:** Attach a CEO letter, along with s goals and aspirations narrative, to the application.

**STEP 3:** Obtain signature of supervisor (on application).

**STEP 4:** Submit the completed application and accompanying materials to CACM before the early registration deadline for events and at least three weeks prior to course offerings. Note: Courses are subject to sell out.

CACM will notify the applicant when the application is received and under review. Incomplete applications without proper supporting materials included will not be processed.

## SELECTION OF RECIPIENTS

Scholarship awards will be based on the following:

1. Career and educational aspirations and goals
  2. Employer policy for payment and /or reimbursement of tuition funds
  3. Financial need
  4. Availability of scholarships
- Application does not guarantee an award. All applications are confidential and become the property of CACM. It is recommended that an applicant keep a copy of the application for his/her

record. CACM has the sole discretion of selecting recipients based on criteria set forth in the application. Scholarship funds will be awarded to the institution of merit and not to the applicant or the applicant's employer.

# APPLICANT INFORMATION

## Scholarship Funds

---

First Name	Middle Initial	Last Name
------------	----------------	-----------

---

Home Address

## Confidential Application

---

City	State	Zip Code
------	-------	----------

---

Home Phone	Home Email
------------	------------

---

Current Employer	Business Phone
------------------	----------------

---

Fax	Business Email (required)
-----	---------------------------

---

Address	City	State	Zip Code
---------	------	-------	----------

---

Hire Date	Position	Supervisor's Name
-----------	----------	-------------------

---

Previous Employer if employed less than one year

---

Address	City	State	Zip Code
---------	------	-------	----------

Are you a Manager Member of CACM?  Yes  No  
If "No", please include Membership Application and Membership Dues with Scholarship Application.

Are you a Certified Community Association Manager (CCAM)?  Yes  No  
If yes, please provide the date originally certified. / / Last Date Recertified? / /

Has your CCAM ever been revoked/suspended?  Yes  No  
If so, explain the circumstances: \_\_\_\_\_

Do you hold other professional designations?  Yes  No  
If so, please provide list of designations: \_\_\_\_\_

How long have you been managing community associations? \_\_\_Yrs. \_\_\_Mo.

Attach a letter of reference to this application from your company's CEO. The reference letter should address the general character and quality of the applicant and why a scholarship should be awarded. Additionally, this letter should specifically address the company policy regarding payment or reimbursement for continuing education.

Does your employer pay for or reimburse your CACM membership fee?  
 Yes  No If so, what portion? \_\_\_\_\_

Does your employer pay for or reimburse your certification application fee and/or maintenance fee?  
 Yes  No If so, what portion? \_\_\_\_\_

Does your employer pay for or reimburse your continuing education course or tuition fees?  
 Yes  No If so, what portion? \_\_\_\_\_

---

## WORK EXPERIENCE

Describe your work experience during the previous five years (e.g. community manager or other industry). Attach a written narrative if necessary. Indicate dates of employment for each job and job title:

### Scholarship Funds

---

Employer/Position	From - Mo/Yr	To - Mo/Yr
-------------------	--------------	------------

### Confidential Application

---

Employer/Position	From - Mo/Yr	To - Mo/Yr
-------------------	--------------	------------

---

Employer/Position	From - Mo/Yr	To - Mo/Yr
-------------------	--------------	------------

---

Signature of Current Supervisor	Printed Name/Title of Supervisor
---------------------------------	----------------------------------

---

## GOALS AND ASPIRATIONS

Please attach a brief, typed narrative addressing the following:

1. Your plans as they relate to your educational and career objectives and long-term professional goals.
2. Why you feel you should be awarded a CACM scholarship.

The applicant is responsible for submitting all materials to CACM as required in the application. Incomplete applications will not be evaluated. It is recommended that the applicant keep a copy for his/her files.

---

## SCHOLARSHIP SELECTION

Please list the course or event for which you are applying:

---

**Note:** The following are not covered by scholarships: CMM130 Ethics for Community Managers and Regional Forums.

---

### For CACM Use Only

Member Status

Verified

Date Received

Fund/Amount

Application for a CACM Scholarship does not guarantee award. All applications are confidential. CACM has the sole responsibility for selecting recipients based on criteria set forth in the application. This application becomes the property of CACM.

I certify that the information contained in this application is complete and accurate to the best of my knowledge. I agree and understand that falsification of information may result in termination of any scholarship granted.

Signature of Applicant \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_