



# CACM's *Explore the Future*

**20th Annual Exposition & Conference  
Disneyland Hotel /July 28 – 29, 2011**

## Exhibitor Check List

### RETURN TO CACM:

- Final Booth Payment by **APRIL 29**
- Sponsorship payment due by **JUNE 3**
- Badge orders/changes completed by **JULY 14**
- Outstanding balance paid by **JULY 15**

### CONTACT CACM ABOUT:

- Booth variations (height, decorations, etc.)
- Use of materials not conforming to Official Rules & Regulations

### RETURN TO FREEMAN (if applicable)\*

- Service Order Forms (Audio/Visual, Booth Cleaning, Plants, Special Carpet)
- Direct Shipment/Delivery Forms

\*Please be advised that extra charges will apply and are the responsibility of the exhibitor.

### DISNEYLAND HOTEL

- Make hotel reservations prior to cut-off date, **JULY 13**  
Call hotel 714-520-5005 / CACM Expo room rate - Single/Double - \$175.00  
**REMEMBER – Rooms will sell out quickly.**
- Order additional electrical (if more than 500 watts is needed)
- Order Telephone/Internet line (if needed)

### EXHIBITOR MATERIALS

- Materials needed for booth - Company Brochures, Promotional Items
- Materials from prop house (make sure they are flame proof)