



SPECIFICATIONS AND REQUIREMENTS

SUBJECT: EXHIBITOR GUIDELINES

Reference: Uniform Fire Code, 1997 Edition, Article 25;
Anaheim Resolution 2000R-120

Date: August 2002

INFORMATION FOR EXHIBITORS

Booth Requirements: All exhibit booths shall be constructed with non-combustible or limited-combustible materials. Wood booths must be one quarter inch (1/4") thick or greater.

Any booth with four walls and a ceiling will require a smoke detector to be installed on the ceiling, and interconnected to an outside audible alarm.

Vehicles, boats and similar exhibited products having over one hundred square feet (100') of roofed area shall also have smoke detectors.

Electrical appliances and cords must be U.L. approved. All temporary electrical wiring will stay accessible and be free from debris and storage materials. Hard back booths must be at least nine inches (9") from rear booth boundary line. Gas appliances must be A.G.A. approved.

General Conditions: Storage, booth construction, easels, chairs and signs shall not block access to any fire/life safety equipment and shall not impede exit access, exit doors or aisles.

Storage: Literature on display shall be limited to reasonable quantities. Reserve supplies shall be kept in closed containers and stored in a neat and compact manner. **No more than a one (1) day supply of combustible storage is allowed beneath tables. No storage of any kind will be allowed behind curtains or walls of booths in any facility.**

Decorative Material: All drapes and materials that are used for booth separation are required to be flame retardant. Canvas tents, canopies, awnings, curtains, straw, hay, and materials are also required to be flame retardant. A copy of the California State Fire Marshal flame proof certificate or a sample of the decorative material must be provided to the Anaheim Fire Department to verify that the approved treatment has been applied or the materials must be removed prior to show opening.

All flammable or combustible aerosol containers, used for display purposes, must be empty. (See permit section for use of aerosols).

No liquefied petroleum gases (i.e. propane, butane, etc.) are permitted in any public assembly facility in Anaheim.

The Anaheim Fire Department appreciates your cooperation in providing this information to anyone involved in planning a show or exhibit. For additional information, you may contact either the Trade Show Inspector (tradeshowinspector@anaheim.net) or the Deputy Fire Marshal at the Fire Prevention Division, (714) 765-4040.