

CACM Nominating Committee Charter

JOB DESCRIPTION: CACM Nominating Committee (Policy 4.8.3.A.B)

JOB TITLE: Committee Member

TERM OF APPOINTMENT: One Year

REPORTS TO: CACM Board of Directors

PURPOSE OF JOB: Identify a slate of qualified candidates for election to the Board of Directors and provide recommendation(s) of qualified candidates to fill a Board vacancy.

COMMITTEE MEMBERS:

The Committee members shall include the immediate past Chair and four (4) members which shall include past directors/officers of CACM, not currently for re-election, as appointed by the Board.

PRIMARY DUTIES AND CONSIDERATIONS:

1. Actively seek and evaluate qualifications of individuals to become elected directors. The Committee shall strive to attain a diversity of background, knowledge, viewpoints and skills for candidates to the Board.
2. The Committee shall formally propose a slate of directors to be elected at the annual meeting of members. The slate shall be no less than the number of directors up for election for the upcoming term.
3. In evaluating an individual's qualifications, the Committee shall consider, in addition to the criteria set forth in the *Qualifications for CACM Candidate Board Members*, such other criteria as the Committee shall consider appropriate under the circumstances including but not limited to the following:
 - A. A candidate should have served on a CACM committee for 2 years prior to having their name placed in nomination. Consideration will be given to candidates who have demonstrated active participation in CACM for 2 years in other capacities such as an instructor, Vision magazine contributor, or panelist for the Law Seminar, Facilities Management Course, luncheon Forums, task force or special project.
 - B. To attain the diversity of background, knowledge, viewpoints, and skills for candidates to the board, the Committee shall consider, but not be limited to, the following precepts: geographic region, area of specialization of community management, number of representatives from a management firm or association should be 25% or less, and diversity of the then existing directors.
 - C. Management Firm and/or Association shall be defined as any corporation, partnership, or group of individuals working cooperatively by virtue of a business agreement or agreements.
4. The Committee shall make regular reports to the Board as necessary.
5. Should a qualified member seek nomination through the member petition process, the Committee shall monitor and certify adherence to the process.

TIME COMMITMENT

1. Attend meetings as needed.

QUALIFICATIONS

1. Must be an active member of CACM, in good standing.
2. Time to devote to position.
3. Ability to accomplish tasks as delegated.

APPOINTMENT AND ACCOUNTABILITY: Appointed by CACM Board of Directors in accordance with the CACM Bylaws and Policy 4.9.3