



Do's and Don'ts for Exhibitors

DO:

- Read the Exhibitor Contract **carefully**.
- Wear your badge **with** the exhibitor ribbon at all times. Remember, during educational sessions when the Exhibit Hall is closed, only exhibitors will be allowed in the hall.
- Man your booth at all times when the Exhibit Hall is open to attendees. Protect your valuables if you are away from your booth when the hall is closed.
- Report any incidences of “suitcasing” – non-exhibitors attempting to distribute written materials on exhibit floor.
- Register your guests – celebrity impersonators, caricature artists, massage therapists and others who may be providing entertainment in your booth. Applicable badge fees apply.

DON'T:

- Attempt to set-up your booth before the allotted time. Interfering with the decorating company will cause a delay for everyone.
- Plan hospitality suites or parties to coincide with an official CACM event. Doing so may result in your company being banned from future CACM events.
- Invite HOA board members or other homeowners. CACM events are for managers and related vendors only.
- Invite non-registered managers for business appointments during show hours.
- Help yourself to other exhibitor's give-a-ways without their permission **OR** add your business card to their drawings. These items are meant for the managers.
- Allow children on the Exhibit Hall floor. Remember, this is a professional event.
- Tear down your exhibit before the show officially ends.